



# PURCHASE ORDER

## CITY GOVERNMENT OF PASIG

*Agency Name*

Supplier : **PHILCOPIY CORPORATION**

Address : 793 J.P Rizal Avenue, Poblacion, Makati City

P.O. No. : 23-03-0071

Date : 03/07/23

Mode of Procurement: PUBLIC BIDDING

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Pasig City RED Training Center, C. Raymundo Ave

Delivery Term : 30 Calendar days

Date of Delivery :

Payment Term : within 45 days upon completion of deliver

ITEM NO.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
4	SET	5	Heavy Duty Photocopying Machine, KYOCERA Lot 2 COPY/PRINT/SCAN/FAX, SPEED: 20/23 PAGE PER MINUTE, SIZES: A3,A4,A5,A6, LETTER, LEGAL, OFFICIO II, RDRUM LIFE: 150,000 PAGES, TONER LIFE: 16,000 PAGES ***** <i>Nothing Follows *****</i>	45,951.14	229,755.70
<b>Control No. 4264</b>				<b>GRAND TOTAL :</b>	<b>Php 229,755.70</b>
<b>Total Amount in Words</b> <u>Two Hundred Twenty-nine Thousand Seven Hundred Fifty-five Pesos And 70/100 Only.</u>					

In case of the failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed as provided for by the, 2016 IRR of RA 9184.

Conforme :

*[Signature]*  
**ROLANDO B. CRUZ**

(Signature over printed name of Supplier)

3-27-2023

Date

Very truly yours,

*[Signature]*  
**VICTOR MA. REGIS N. SOTTO**

(Authorized Official)

City Mayor

*[Signature]*